# INSTITUTION REQUEST FORM

In case of doubt if your research institution is eligible, you can complete this Institution Request Form and send it to P4Science@belspo.be. Only requests accompanied by the completed Institution Request Form and the necessary annexes will be evaluated.

**To be eligible being a project partner and receiving BELSPO funding, your institution must demonstrate that it belongs to the non-profit sector and that its articles of association clearly contain the pursuit of scientific research.**

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| --- | --- |
| Name of the Institution: |   |
| Acronym of the Institution: |   |
| Legal form: |   |
| Name of the Director: |   |
| Contact person: |   |

|  |  |
| --- | --- |
| Full address: |     |

|  |  |  |  |
| --- | --- | --- | --- |
| Tel:  |   | Email: |   |

|  |  |
| --- | --- |
| Website: |   |

## EVIDENCE OF SCIENTIFIC RESEARCH

Refer here to the part of the articles of association of your organisation where scientific research is mentioned. **Annex the full articles of association to this Form.**

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| *Part of the articles of association where scientific research is mentioned:* |
|   |
| *Describe and provide evidence of recent research activities and public grants eventually received:* |
|   |

The State reserves the right to request additional information and/or evidence to complete the eligibility evaluation.

## COMMITMENT

The undersigned, , acting in the capacity of within the above-mentioned research institution, declares that this notification and the accompanying documents are true and sincere.

Drawn up in on ../../202.

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| Electronic signature: |  |